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# Transfers Made Easy by STC

ORDER FORM

## Customer Information

Name

Company

Phone ( ) Extension

Fax ( )

E-Mail

## Shipping Information

Name

Address

City State Zip Code

☐ FedEx 2Day (Economical) ☐ UPS Ground

☐ FedEx Standard Overnight ☐ FedEx Priority Overnight

Your shipping charges will be billed to your Credit Card. Minimum shipping charge - $20.

FedEx / UPS Account Number

*If you'd like to use your own FedEx or UPS number enter that above.*

## Job Information

Job 1 Name (Name of File being uploaded)

Image Area ☐ 5 X 7 ☐ 7 X 8 ☐ 8 X 10 ☐ 10 X 12 ☐ 10 X 16

FILM NEGATIVE IS REQUIRED

Custom Color PMS #

Basic Primary Color (no color matching charge)

Quantity Scan Required ☐ Yes

Scan Size ☐ 4 X 5 ☐ 5 X 7 ☐ 6 X 9 ☐ 8 X 10 ☐ 10 X 12

Job 2 Name (Name of File being uploaded)

Image Area ☐ 5 X 7 ☐ 7 X 8 ☐ 8 X 10 ☐ 10 X 12 ☐ 10 X 16

FILM NEGATIVE IS REQUIRED

Custom Color PMS #

Basic Primary Color (no color matching charge)

Quantity Scan Required ☐ Yes

Scan Size ☐ 4 X 5 ☐ 5 X 7 ☐ 6 X 9 ☐ 8 X 10 ☐ 10 X 12

## Billing Information

Name as it appears on card

Credit Card # Expiration Date

*(or Certified Check / Money Order #)*

Billing Address

*(if different from shipping address)*

City State Zip Code

☐ Mastercard ☐ VISA ☐ AMEX

*(check one)*

## File Information

File Name

*Please combine jobs with multiple files into one Zip or Stuffit archive*

File sent via ☐ E-Mail *(up to 6 MB)* ☐ FTP ☐ Upload Page *(6-250 MB)* ☐ FedEx

☐ Adobe InDesign ☐ Microsoft Publisher ☐ QuarkXPress

☐ Adobe Illustrator ☐ Microsoft Word ☐ Freehand

☐ Adobe Photoshop ☐ Microsoft Powerpoint ☐ Microsoft Excel

☐ Adobe Pagemaker ☐ Adobe Acrobat Other

*Please include all fonts with file.*

Percentage to Output File % Version of Application Used

## Special Instructions

Signature